

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, September 10, 2019 | 11:30 am | 125 Holmes Street, Frankfort, Kentucky 40601

Board Members Present:

Anne Adcock, DSW, CSW, Vice Chair
Jene Hedden, LCSW
James Haggie, LSW
Margaret Hazlette, LCSW
Megan Hanser, CSW
Jay Miller, Ph.D., CSW, Chairman, and Lisa Johnson, Consumer Member were not able to attend.

Staff Present:

Florence Huffman, Executive Director
Lisa Turner, Executive Coordinator
Vickie James, Administrative Coordinator
Nicole Bearse, Board Counsel

Call to order

Dr. Anne Adcock, Vice Chair, presided over the meeting. The meeting was called to order at 11:40 a.m. EST.

Guests

Guests in attendance were Brenda Rosen, Executive Director of NASW Kentucky; Amanda Bennett, KBSW Intern; Molly Bode, CSW; Rick Johnson and Robert Kubash, UofL, VALLO Grant Coordinator; Jennifer Connor Godby, LCSW, President of the Kentucky Society for Clinical Social Work; and Lella Still, LCSW, Eastern State Hospital.

Consent Agenda (waived)

Approved: A motion was made by Jene Hedden and a second by Margaret Hazlette to approve board members' travel and per diem for the September board meeting. The motion carried by unanimous voice.

The August Board meeting was cancelled for lack of a quorum.

Executive Director's Report

Florence Huffman, Executive Director

Operations Report – July 1-31, 2019 and August 1-30, 2019

- July ● 75 New Applications (11 LSW; 44 CSW; 20 LCSW)
- August ● 64 New Applications (7 LSW; 34 CSW; 23 LCSW)
- July ● 72 Applications Approved (12 Bachelor's exam; 17 Master's exam; 43 Clinical exam)
- August ● 86 Applications Approved (8 Bachelor's exam; 55 Master's exam; 23 Clinical exam)
- July ● 69 Initial licenses issued (5 LSW; 36 CSW; 28 LCSW)
- August ● 71 Initial licenses issued (7 LSW; 40 CSW; 24 LCSW)
- July ● 142 Online Renewals (13 LSW; 75 CSW; 67 LCSW) / 5 Paper Renewals (1 CSW; 4 LCSW)
- August ● 186 Online Renewals (12 LSW; 83 CSW; 91 LCSW) / 4 Paper Renewals (3 CSW; 1 LCSW)
- July ● 9 Reinstatements (1 LSW; 3 CSW; 5 LCSW)
- August ● 3 Reinstatements (2 CSW; 1 LCSW)
- July ● 52 Miscellaneous
- August ● 53 Miscellaneous
- July ● 4 Temporary permits: 1 nonclinical and 3 clinical
- August ● 14 Temporary permits: 2 nonclinical and 12 clinical
- July ● 60 Supervision Contracts approved; 12 contracts deferred
- August ● 86 Supervision Contracts approved; 30 contracts deferred

Financial Report – Fiscal Year 19/20

July 2019 Revenues and Expenditures

- Sum of Revenues: \$39,330.00

- Sum of Expenditures: \$42,601.60
- Cash Balance: \$439,848.98

August 2019 Revenues and Expenditures

- Sum of Revenues: \$41,795.00
- Sum of Expenditures: \$30,588.77
- Cash Balance: \$451,055.21

Committees

Complaint Committee

Dr. Anne Adcock, CSW; Jene Hedden, LCSW

Approved: A recommendation was made by the committee to revoke (surrender as if revoked) the license for five years for case no. 18-19. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to file for injunctive relief in Franklin County Circuit Court for case no. 18-28. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 18-41. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee for permanent revocation of the license for case no. 19-03. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-17. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-18. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-20. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Assured Voluntary Compliance for case no. 19-28. Margaret Hazlette abstained. The motion carried by majority voice.

Approved: A recommendation was made by the committee to issue a Cease and Desist letter for case no. 19-33. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-34. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order with the terms that the respondent must cease the practice of clinical social work until they have been issued a Kentucky license to practice social work for case no. 19-35. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 19-36. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW

Approved: A recommendation was made by the committee to deny the request from S.S. to approve an application based upon the Equivalency Standard because the coursework did not meet the requirements in 201 KAR 23:120. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to approve the application for licensure for applicant D.P. The motion carried by majority vote.

Supervision Committee

Margaret Hazlette, LCSW and Megan Hanser CSW

No report for today's meeting.

Old Business

Dr. Anne Adcock, CSW, Vice Chair

Administrative Regulations

The board reviewed some of the changes included in the proposed amendment to the *qualifying experience for clinical social work supervision* regulation 201 KAR 23:070, such as clarification of some definitions; how many years of experience practicing clinical social work required to be approved as a supervisor; the frequency, number of hours, and providers of mandatory LCSW Supervisor Training courses; and the required number of supervision hours to be eligible for the clinical exam. No action was taken.

New Business

Dr. Anne Adcock, CSW, Vice Chair

ASWB Delegate Assembly in Orlando, Florida on November 7-9, 2019

Approved: A motion was made by Jene Hedden and a second by Megan Hanser to approve the board delegate, Dr. Anne Adcock to attend the ASWB Delegate Assembly. The motion carried by unanimous voice.

Approved: A motion was made by Jene Hedden and a second by James Haggie to approve the attendance and expenses for the ASWB Delegate Assembly for Florence Huffman, Executive Director. The motion carried by unanimous voice.

Adjournment

Approved: A motion was made by Margaret Hazlette and a second by James Haggie to adjourn the meeting at 2:10 p.m. The motion carried by unanimous voice.

Respectfully submitted,

Dr. Jay Miller, CSW, Board Chair

The next board meeting will be held on October 8, 2019 at the Board office beginning at 11:30 a.m. EST.